

**MINUTES of the MEETING of BOXFORD PARISH COUNCIL** held on Monday 18th January 2016 at 7.30 p.m. in Bell House, Stone Street Road, Boxford.

**PRESENT:** R Balls (Chaired the Meeting), S Impett, D Waspe, J Moles, A Sargeant, D Talbot-Clarke and D Hattrell (Clerk).

**APOLOGIES:** J Fincham-Jacques, S Green and C Hughes.

**DECLARATION OF INTEREST BY COUNCILLORS:** D Waspe declared an interest in the Planning Application at 22 Stone Street.

**MINUTES OF 4th JANUARY 2016:** Accepted as correct.

**MATTERS ARISING FROM THE MINUTES:** All wished County Cllr James Finch a speedy recovery. D Talbot Clarke had discussed the plans for a new Parish Council website with the Community Council.

**QUESTIONS FROM THE PUBLIC:** No members of public attended.

**NEIGHBOURHOOD PLANNING:** D Talbot Clarke reported that there had been no recent developments. The next step will be to get some feedback from the village. This can be started at the open event. It was agreed to arrange the event for a Saturday at the start of March ideally 5th March from late morning through to the evening - **Action Clerk** to liaise with the Village Hall about the booking. This will enable residents to drop in and give their views.

**FINANCE:** The following payments were approved: -

<b>Cheque No.</b>	<b>Payee</b>	<b>Amount</b>	<b>Details</b>
701736	Boxford Community Council	575.28	Proceeds of bottlebank
701737	K J Thorpe Limited	222.00	Moss treatment Cemetery

**MAINTENANCE COSTS OF DEFIBRILLATOR:** It was noted the annual cost of electricity usage came to an estimated £50. S Impett proposed this Parish Council reimburses this amount. This was seconded by D Talbot Clarke and unanimously carried.

**LITTER SPECIFICATION:** The current litter specification was examined and it was also noted our current contractor has suggested an extra hour per week to ensure all tasks are done thoroughly and checked and redone. They have quoted the same rate as this year. It was agreed to seek an alternative quote - **Action Clerk**.

**CEMETERY:** Two memorial applications were duly approved for the late Catherine Lee and the late Molly Lawson. It was agreed to monitor the results of the moss treatment on the Cemetery path to see if the issues are resolved, otherwise alternative solutions will be considered. It was noted that the tree surgeon is applying for permission to fell the diseased oak tree in the Cemetery.

**BUS SHELTER NETTING:** The Clerk explained that she has gained verbal approval from the Heritage Team at the District Council as long as the netting is placed on top of the rafters and the work is reversible. The Clerk had discussed with the contractor and reached agreement in this regard, she was now awaiting written approval from Babergh District Council. It was agreed to chase for a response to enable the work to be authorised - **Action Clerk**.

**ANNUAL PARISH MEETING:** It was agreed to check hall availability for the week commencing 11th April and move the Parish Council Meeting to the same date - **Action Clerk.**

**REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS:** It was noted that the litter bin at the bus shelter had rotted through the base. The new Headteacher is leaving the school at the end of the school year. J Moles has referred a drainage problem, causing the road to collapse at Homefield, to D Stiff at County Highways. J Moles is also researching issues relating to housing allocation. It was agreed to include the procedure for housing allocation on the Agenda for next meeting - **Action Clerk.**

The meeting closed at **9.50 p.m.**

**Planning Meeting Held by Boxford Parish Council at Bell House, Boxford on Monday 18th January 2016**

**The following applications were discussed: -**

a) **B/15/01714** - Proposed garage and summerhouse, relocation of oil tank and removal of fencing at 22 Stone Street.

The Parish Council had **No Objections**, however, observed that the driveway is not a shared driveway as indicated on the plans but no. 22 does have access to the rear of their property.

b) **B/15/01728** - Erection of side extension and fence and gate to front boundary at Little Orchard, Butchers Lane.  
The Parish Council had **No Objections**, however, noted that the plans were difficult to interpret.