

MINUTES of the MEETING of BOXFORD PARISH COUNCIL held on Tuesday 12th April 2016 at 9.30 p.m. in the Village Hall, Stone Street Road, Boxford.

PRESENT: J Fincham-Jacques (Chairman), R Balls, S Impett, S Green, D Waspe, J Moles, D Talbot-Clarke, C Hughes, A Sargeant, D Hattrell (Clerk), B Hurren (District Cllr), J Finch (County Cllr) and 1 member of the public.

APOLOGIES: None were received

DECLARATION OF INTEREST BY COUNCILLORS: Nothing was declared.

MINUTES OF 21st MARCH 2016: Accepted as correct.

MATTERS ARISING FROM THE MINUTES: Nothing was raised.

QUESTIONS FROM THE PUBLIC: Nothing was raised.

REVIEW OF ITEMS RAISED BY THE PUBLIC: Not applicable.

CORRESPONDENCE: The correspondence report had been circulated ahead of the meeting and members had noted the on-going progress of each item. S Green is pursuing estimates to board out the bus shelter in accordance with the specification agreed with the Heritage Officer. Members agreed Kenny King should be asked to light the Beacon. It was agreed to include an Agenda item at the May full meeting to consider a donation towards the Street Party - **Action Clerk**. "Signs for Village Businesses" to also be included as an Agenda item at the May full meeting - **Action Clerk**.

FINANCE: The Bank balances as at 30th March 2016 were £18429.16 in the Community Account, £13330.10 in the Deposit Account and £38359.42 in the Reserve Account making a total of £70118.68. Alternative quotes had been obtained for the Electrical work at Bell House. It was agreed to include an Agenda item for the May full Meeting - **Action Clerk**. The timetable for External Audit was out-lined. It was agreed to inspect the new lights at Fen Street, Stone Street and Boxford Lane ahead of next meeting to consider approval of the Invoice - **Action All**. The Clerk confirmed the amount was within the estimate.

The following payments were approved: -

Cheque No.	Payee	Amount	Details
Funds Tr	D K Hattrell	789.21	Clerk's Salary
Funds Tr	Inland Revenue Only	53.39	Clerk's ddtns & ERS NIC
Funds Tr	SCC – Pension ACC	252.59	Clerk's Pension
Funds Tr	Mortimer Contracts	144.00	Street Cleaning
Funds Tr	M Nutt	60.00	Repairs to Church Clock
701738	Boxford Village Hall	30.00	Hall Hire

CEMETERY: Some fencing panels are down from a neighbouring property. It was agreed to monitor developments. It was agreed to chase the felling of the diseased oak behind the Village Hall - **Action Clerk**.

NEIGHBOURHOOD PLANNING: The action from the March Meeting remain the same. D.Talbot-Clarke agreed to get together with the current volunteers to set up a Committee structure to help get things started.

REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS: The new model Standing Orders have been reviewed by D Talbot Clarke and checked by R Balls. It was

agreed to include on the Agenda for the May full meeting. D Waspe reported pot holes in Ash Street - **Action Clerk to report**. A Sargeant mentioned the dangerous blocking of both entrances into Boxford by Contractors. C Hughes was concerned that the Give Way sign on Cox Hill is wobbly - **Action Clerk to Report**.

The meeting closed at **10.25 p.m.**

Planning Meeting Held by Boxford Parish Council at Bell House, Boxford on Tuesday 12th April 2016

The following applications were discussed: -

a) **B/16/00325** - Application to fell hazel tree at Wealdon House, 6 Stone Street. The Parish Council had **No Objections**.

b) **B/16/00229** - Applications for poly tunnels at Shakers Hall, Sand Hill. The Parish Council had **No Objections**.

c) Potential Enforcement at Goodlands in relation to the drainage problem resulting after the construction was discussed and it was agreed to write in strong terms to the Head of Planning - **Action Clerk**.

d) Icen, the developers for Sand Hill, will provide some details to the website about the procedure for allocation of the Affordable properties.