

**MINUTES of the MEETING of BOXFORD PARISH COUNCIL** held on Monday 3rd October 2016 at 7.30 p.m. in Bell House, Stone Street Road, Boxford.

**PRESENT:** J Fincham-Jacques (Chairman), R Balls, C Hughes, S Impett, D Waspe, A Sargeant, J Moles, D Hattrell (Clerk), J Finch (County Cllr), B Hurren (District Cllr) and 1 member of the public.

**APOLOGIES:** D Talbot Clarke.

**DECLARATION OF INTEREST BY COUNCILLORS:** Nothing was declared.

**MINUTES OF 19th SEPTEMBER 2016:** Accepted as correct.

**MATTERS ARISING FROM THE MINUTES:** Nothing was raised.

**QUESTIONS FROM THE PUBLIC:** Nothing was raised.

**REVIEW OF ITEMS RAISED BY THE PUBLIC:** Not applicable.

**COUNTY COUNCIL REPORT:** County Councillor James Finch attended and no formal report was provided. However, J Finch mentioned a potential measure to discourage HGV's from turning right from Sand Hill to Cox Hill. Members viewed drawings which indicated access from the by-pass to Cox Hill, for HGV's, to be directed down School Hill. Members considered the implications and then gave approval. J Finch thanked the residents for clearing the weeds on The Causeway and confirmed it is still within the weedkill program. He will inspect the road surface. Speed detection, including at Stone Street, was discussed and he will organise the flashing speed limit sign for the Parish - **Action J Finch**.

**DISTRICT COUNCIL REPORT:** Cllr Bryn Hurren reported of the decision to accommodate both District Councils at Endeavour House, Ipswich. He is keeping an eye on developments at Station Field including the drainage, footpath access and the allocations. He felt the success of the development should be celebrated. He spoke of positive feedback in relation to the phone mast. The condition of the bus shelter is of concern. He encouraged the Village to press ahead with a Neighbourhood Plan and advised that the District Council has a call for sites. A further complaint was made towards the District Council for the lack of publicity surrounding the "Building a Sustainable Future" event held in the Village Hall.

**LOCAL SHOPS SIGN:** It was agreed to proceed with the Local Shops Sign for the by-pass subject to cost considerations.

**CORRESPONDENCE:** The correspondence report had been circulated ahead of the meeting and members had noted the on-going progress of each item. It was agreed to respond to resident's email confirming the actions being taken to discourage HGV's from turning right onto Cox Hill.

**FINANCE:** The Bank balances as at 3rd October 2016 were £35577.41 in the Community Account, £13333.42 in the Deposit Account and £40490.19 in the Reserve Account making a total of £89401.02. It was agreed to resolve the purchase of the cricket wicket between meetings.

The following payments were approved: -

<b>Cheque No.</b>	<b>Payee</b>	<b>Amount</b>	<b>Details</b>
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Funds Tr	D K Hattrell	803.48	Clerk's Salary
Funds Tr	Inland Revenue Only	45.50	Clerk's ddtns & ERS NIC
Funds Tr	SCC – Pension ACC	261.10	Clerk's Pension
Funds Tr	Vertas	485.44	Playing Field Contract
Funds Tr	Business Services at CAS	439.32	PC Insurance
Funds Tr	Mortimer Contracts	144.00	Sweeping
Funds Tr	M A Crighton	185.00	Cemetery

**CEMETERY:** Winter priorities were to be agreed in the Cemetery. The safety check of head stones was to be carried out and notices of tree work to be issued.

**BUS SHELTER:** B Hurren agreed to check the specification for the bus shelter with the heritage team. It was hoped the work will be completed before the end of the year. It was agreed to include an Agenda item of "Car Park for the Village" for November.

**FOOTPATHS:** It was agreed for B Hurren to establish what was agreed by the planners in respect of improving the footpath access near Sand Hill. A resident has offered to assist with the re-surfacing if provision has not been made.

**PARKING ON HOMEFIELD:** B Hurren agreed to raise the parking issue during football matches at the next Playing Field Meeting. The hedge cutting was mentioned again.

**NOTICEBOARDS:** B Hurren agreed to take a look and give his views on the Parish Council Noticeboards.

**RESERVING POLICIES:** It was agreed for the Clerk to investigate the current status regarding the Street Lighting upgrades. Members are to consider other reserves such as funding for future Burials.

**COMMUNITY CAR SCHEME:** It was agreed to reimburse S Green £50 towards expenses of running the scheme.

**REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS:** It was agreed to include financial contribution towards Valentines Dance on the November Agenda - **Action Clerk.** J Finch agreed to look at the Road Surface in Daking Avenue.

The meeting closed at 9.39 p.m.

**Planning Meeting Held by Boxford Parish Council at Bell House, Boxford on Monday 3rd October 2016**

**The following decisions were advised by the Planning Authority: -**

1) Work can proceed to crown reduce walnut tree at 28 Cox Hill - **B/16/01175/TCA**

2) Work can proceed to pollard and fell sycamore trees in the Cemetery - **B/16/01235/TCA**

3) Permission had been granted to remove condition 2 and vary condition 6 attached to planning permission B/12/00849/FUL at Simbos Gun Dogs and Grooming, Stone Street - **B/16/01118/ROC**

**The following applications were discussed: -**

A) **B/16/012222** - Application for a double garage and garden store at Ambleside, Polstead Road. **No Objections**

B) **B/16/01234** - Application to replace conservatory roof and cladding at 47 Daking Avenue. **No Objections.**