

MINUTES of the MEETING of BOXFORD PARISH COUNCIL held on Monday 3rd April 2017 at 7.30 p.m. in Bell House, Stone Street Road, Boxford.

PRESENT: J Fincham-Jacques (Chairman), R Balls, C Hughes, V Strafford, A Sargeant, S Impett, M Wooderson, D Waspe, D Hattrell (Clerk), B Hurren (District Cllr) and no members of the public.

APOLOGIES: D Talbot Clarke and J Finch (County Cllr).

DECLARATION OF INTEREST BY COUNCILLORS: None.

MINUTES OF 6TH MARCH 2017: Accepted as correct.

MATTERS ARISING FROM THE MINUTES: Nothing was raised.

QUESTIONS FROM THE PUBLIC: No members of the public were present.

REVIEW OF ITEMS RAISED BY THE PUBLIC: Not applicable.

COUNTY COUNCIL REPORT: County Councillor James Finch was unable to attend and no report was provided.

DISTRICT COUNCIL REPORT: Cllr Bryn Hurren attended and advised that the District Council is proposing a Leader Cabinet model from the AGM. Cllr Hurren is unlikely to continue as Quay Theatre representative. He confirmed his attendance at a site meeting with the Goodlands Planning Officer. D Talbot Clarke and M Wooderson attended from the Parish Council. He was chasing the Highways Consultant, Martin Egan, for a response. The first phase of work in the Bus Shelter went well and he was obtaining more wood to block and stop the birds perching and planned to return on the following Sunday. It was agreed for Cllr Hurren to forward his bill for materials between meetings. Five sites in Boxford have resulted from the "Call for Sites" exercise. It was agreed to include as an Agenda item for the May full Meeting - **Action Clerk**.

CORRESPONDENCE: The correspondence report had been circulated ahead of the meeting and members had noted the on-going progress of each item. It was agreed to report the poor road condition on Ash Street and Fen Street and 2 pot holes in Calais Street by the post box - **Action Clerk**. The consensus was not to allow the USA Memorabilia to be re-located to the Village Hall - **Action Clerk to advise the enquirer**. It was agreed for Cllr Hurren to forward a further email in respect of the footpath improvements near Station Field - **Action B Hurren**. V Strafford agreed to liaise with BRN in respect of an item about the road lining - **Action V Strafford**. R Balls agreed to enquire as to whether we could apply lining ourselves where it has faded - **Action R Balls**.

FINANCE: The Bank balances as at 3rd April 2017 were £15324.63 in the Community Account, £13335.08 in the Deposit Account and £42313.24 in the Reserve Account making a total of £70972.95.

The following payments were approved: -

Cheque No.	Payee	Amount	Details
Funds Tr	R J Osborne	1200.00	Cemetery trees
Funds Tr	D K Hattrell	843.59	Clerk's Salary
Funds Tr	Inland Revenue Only	47.68	Clerk's ddtns & ERS NIC
Funds Tr	SCC – Pension ACC	263.70	Clerk's Pension
Funds Tr	KMR Engineering	690.00	Cemetery Markers
Funds Tr	Vertas Group	485.44	Playingfield grass

Funds Tr	Glasdon UK Limited	433.44	Grit and dog waste bins
Funds Tr	Mortimer Contracts	144.00	Sweeping/litter
Funds Tr	M A Crighton	185.00	Cemetery

CEMETERY: It was agreed to produce an Annual Specification for the on-going maintenance of the Churchyard wall and this will form an Agenda item at the May Meeting - **Action Clerk.** A Sargeant had followed up a request from a neighbour to the Churchyard to have a beech tree pollarded to existing cuts. A quote will follow. The Clerk reminded that the Church have rules regarding the size of branches that can be removed before a Church Faculty is required.

ANNUAL PARISH MEETING: The date was set for 9th May. The Clerk will buy the refreshments and V Trafford will open the hall. All to arrive at 7.15 p.m to help set up - **Action Clerk, V Trafford and All.**

MEETING WITH PLANNING AND FLOOD ENGINEER RE GOODLANDS PHASE 2: M Wooderson reported on a recent meeting to discuss flood issues at the site. He met them at the Council Offices in Needham Market. He took up to date photos of the site which surprised Jason Skilton, Engineer, as they show a different picture to that presented with the plans. It was clear all the data used does not date after 2014 and there have been significant changes. A new survey will now be arranged as a result of this information. Concern had been expressed that the phase 1 building did not completely follow the plans and the on-going flooding to 42-45 Swan Street was cause for concern. It was agreed to report to Planning Enforcement to enable them to investigate - **Action Clerk.**

QUIET LANES: R Balls had researched this scheme that is run by the County Council. It has been trialed in other areas. R Balls agreed to liaise in this respect and advise the enquirer accordingly - **Action R Balls.**

PARKING NOTICES SUGGESTION: It was noted there would be legal problems associated with putting parking notices on cars on the public roads. R Balls agreed to liaise with the enquirer accordingly - **Action R Balls.**

REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS: M Wooderson attended a workshop at the Suffolk Preservation Society regarding Heritage Planning. One point he brought back was to advise them of applications in Preservation Areas as they would investigate and provide their comments to Planning. This request was made to them in respect of Goodlands Phase 2 and they put on record their views which on this occasion accorded with this Parish Council views. The Chairman agreed to meet our litter contractors to agree positions for the new dog bins near Station Field - **Action Clerk and Chairman.**

The meeting closed at **10.00 p.m.**

Planning Meeting Held by Boxford Parish Council at Bell House, Boxford on Monday 3rd April 2017

The following decision was advised by the Planning Authority: -

Permission was granted for conversion and extension of existing detached garage to single storey detached two bedroom annex at 8-10 Brick Kiln Cottages, Brick Kiln Hill - **B/17/00072/FHA/AS**

The following applications were discussed: -

A) **B/17/00092** - Listed Building application to create opening from bedroom to existing bathroom and provide en suite shower room at Greenbank, Ellis Street. This was discussed between meetings to comply with the deadline. There were No Objections.

B) **B/17/00518** - Application to reduce protected walnut tree at Goodlands Farm Cottage, 55 Swan Street - **No Objections.**

C) **B/17/00409** - Application for a detached cottage and whelping kennel with additional erection of extensions and alterations to existing buildings at Simbos Gun Dogs and Grooming, Stone Street - **No Objections.**