

MINUTES of the MEETING of BOXFORD PARISH COUNCIL held on Monday 5th June 2017 at 7.30 p.m. in Bell House, Stone Street Road, Boxford.

PRESENT: J Fincham-Jacques (Chairman), R Balls, V Strafford, A Sargeant, S Impett, D Waspe, D Talbot Clarke, D Hattrell (Clerk), B Hurren (District Cllr) and 3 members of the public.

APOLOGIES: C Hughes and M Wooderson.

DECLARATION OF INTEREST BY COUNCILLORS: None.

MINUTES OF 2ND MAY 2017: Accepted as correct.

MATTERS ARISING FROM THE MINUTES: Nothing was raised.

QUESTIONS FROM THE PUBLIC: The work planned by Anglian Water in the vicinity of Homefield was discussed and the potential relationship with the increased bills at the sports pavilion. A bin has appeared at the Playing Field car park. Ideas were sought in relation to a tribute in memory of Percy Fletcher. An event is planned for the 50th anniversary of the Playing Fields. The cost will be around £5000 and the Parish Council were asked if they would contribute. A representative from the school spoke of disappointment that the specific 106 fund for use by the school was not identified at a stage where it would have assisted the fencing project. She then spoke of the need for further funds for the school and that they were exploring ideas in relation to hire of their facilities to bring in extra finances. V Strafford offered to help and liaise on behalf of the Parish Council with the School. The Parish Council were asked to consider funding a new battery for the Community Defibrillator on the wall of the Fleece. This was originally purchased by the Parish Council. The cost of a battery is around £400 or a replacement Defibrillator is around £775. A number of requests are made on the website for information of old burials in the Cemetery and a request was made as to whether any charts could be put on the website. The Clerk confirmed the old records were patchy and would require some work to get into a usable format for website purposes. The webmaster agreed to assist with the presentation of the information.

REVIEW OF ITEMS RAISED BY THE PUBLIC: It was agreed for the Clerk to forward contact details for Anglian Water to B Hurren and W Baker - **Action Clerk**. V Strafford agreed to investigate in relation to the bin - **Action V Strafford**. It was agreed to add an Agenda item for the July Meeting of "Contribution towards 50 years Playing Field Event" - **Action Clerk**. V Strafford is to liaise with the School - **Action V Strafford**. It was agreed to add an Agenda item for July of "Contribution towards Community Defibrillator" - **Action Clerk**.

COUNTY COUNCIL REPORT: County Councillor James Finch was unable to attend and a report was to follow.

DISTRICT COUNCIL REPORT: Cllr Bryn Hurren attended and advised that the District Council has implemented a Leader Cabinet model from their AGM. The aim is to be more transparent and to make quicker decisions. He outlined his new and on-going responsibilities including stepping down from the Quay Theatre after many years and his new role on the Standards Board. He confirmed the Pavilion application was passed and the unexplained increases in water charges were being investigated. He was questioned whether this Parish Councils observation about adequate parking provision to accompany the expansion was considered. The final items in relation to the Bus Shelter were out-lined and a kind offer from a nearby resident to decorate. It was agreed that once completed, it will be

taken off the cleaning list for our litter contractors. In relation to the Call for sites, B Hurren confirmed all but one of the five sites in Boxford originally listed have been abandoned. The one remaining is the Goodlands Phase 2, which is subject to current plans. The sites for Boxford and elsewhere will first go to the District Council for approval towards the end of July and then go out on a 3 month consultation. B Hurren agreed to bring information to the July Parish Council Meeting on the rationale for approval/rejection of these potential sites - **Action B Hurren**. A question was raised with B Hurren about the state of Wash Lane and a blocked drain. He agreed to investigate - **Action B Hurren**.

CORRESPONDENCE: The correspondence report had been circulated ahead of the meeting and members had noted the on-going progress of each item. It was noted the mobile mast is due to be operational by 30th June - **Action Clerk to reply to resident**. It was agreed to re-locate the litter bin in the vicinity of Station Field, Sand Hill - **Action Clerk to authorise our litter contractors**.

FINANCE: The Bank balances as at 5th June 2017 were £27230.92 in the Community Account, £13335.08 in the Deposit Account and £42919.24 in the Reserve Account making a total of £83485.24.

The following payments were approved: -

Cheque No.	Payee	Amount	Details
Funds Tr	D K Hattrell	844.80	Clerk's Salary
Funds Tr	Inland Revenue Only	48.39	Clerk's ddtns & ERS NIC
Funds Tr	SCC – Pension ACC	273.28	Clerk's Pension
Funds Tr	Mortimer Contracts	264.00	Sweeping/litter
Funds Tr	B D Hurren	258.17	Bus Shelter materials
Funds Tr	B D Hurren	44.00	Noticeboard work
Funds Tr	Comm Action Suffolk	50.00	Parish Profile
Funds Tr	M Wooderson	32.85	Travel costs
Funds Tr	M A Crighton	277.50	Cemetery
Funds Tr	A Sargeant	65.36	Cemetery fencing materials
Between meetings:-			
Funds Tr	M A Crighton	185.00	Cemetery - May invoice
Funds Tr	Topline Pest Control	27.50	Cemetery - mole contract

CEMETERY: Two memorial requests were duly approved - **Action Clerk**. The material costs for repairs to the fencing bordering the Cemetery and Rectory garden were approved and included in the list of payments. A stone was thrown up and smashed a window in the Village Hall. It could have come from the strimming although there was no evidence. As a gesture of goodwill the Parish Council agreed to meet half the cost at £50. A Sargeant agreed to discuss with the contractor to keep him informed - **Action A Sargeant**.

MATTERS ARISING FROM THE ANNUAL PARISH MEETING: It was agreed to set the date early for next year to enable constant reminders to residents and organisations of the date - **Action S Impett**.

REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS: Motorcycles on the RUPP were an issue and R Balls agreed to follow up with our footpath warden in the first instance - **Action R Balls**. The dog bin has a damaged post in Stone Street near Simbo's. It was agreed to ask our litter contractors to fix - **Action Clerk**. The trees at the junction of Stone Street with the A1071 are overgrown and obstructing vision. It was agreed for the Clerk to report on-line - **Action Clerk**.

The meeting closed at **10.15 p.m.**

Planning Meeting Held by Boxford Parish Council at Bell House, Boxford on Monday 5th June 2017

The following decision was advised by the Planning Authority: -

- 1) Tree work can proceed to prune poplar and ash at Causeway House, The Causeway - **B/17/01027/FHA/AS**
- 2) Tree work to fell cypress and reduce poplar and alder at 3 The Causeway can proceed - **B/17/01026/TCA**

- 3) Permission was granted for a single storey rear extension at Sparrows, Cox Hill - **B/17/00513/FHA**
- 4) Permission was granted to extend and refurbish the sports pavilion at the Playing Field - **B/17/00501/FUL**
- 5) Tree work can proceed to reduce holly and hazel trees at 9 Broad Street - **B/17/00961/TCA**
- 6) Permission including Listed Building Consent was granted for a single storey rear extension at 15 Swan Street - **B/17/00468/FHA/469/LBC**

The following applications were discussed: -

B/17/01095 - Outline application to erect a single storey dwelling and vehicular access at The Pippins, Calais Street. There were **No Objections**.