

MINUTES of the MEETING of BOXFORD PARISH COUNCIL held on Monday 4th September 2017 at 7.30 p.m. in Bell House, Stone Street Road, Boxford.

PRESENT: J Fincham-Jacques (Chairman), V Strafford, A Sargeant, S Impett, D Waspe, M Wooderson, D Hattrell (Clerk), B Hurren (District Cllr) and 6 members of the public.

APOLOGIES: R Balls, D Talbot Clarke and C Hughes.

DECLARATION OF INTEREST BY COUNCILLORS: None.

MINUTES OF 7TH AUGUST 2017: Accepted as correct.

MATTERS ARISING FROM THE MINUTES: Nothing was raised.

QUESTIONS FROM THE PUBLIC: Residents questioned about the decision made by Boxford Parish Council to issue No Objections to the Konings application. Members were asked to outline their reasons for supporting the application. A case was presented that members of the public didn't feel the Parish Council had fulfilled their statutory duty under the National Planning Policy Framework. Public stressed that the plant is within the AONB and as such merits a review of the decision made. Parishioners from Stone Street were concerned they were not being represented adequately on issues affecting them. In conclusion, some residents apologised for attacking the Parish Council in relation to the Konings planning and they explained it was due to feeling passionate that the expansion is not appropriate at this location. They urged the Parish Council to re-consider its decision. It was confirmed this matter was already on the Agenda for later in the meeting.

REVIEW OF ITEMS RAISED BY THE PUBLIC: Residents concerns were already Agenda items.

COUNTY COUNCIL REPORT: County Cllr James Finch was unable to attend, however, had provided a report covering improvements to GCSE results of Suffolk students with A'level results also above the National Average. Ofsted Performance was improving. Road Closures were planned to ensure safety of riders and spectators of the Tour of Britain Cycling Race. Questions raised included post 16 transport costs for students and also another issue which was to be raised directly with J Finch.

DISTRICT COUNCIL REPORT: District Cllr Bryn Hurren attended and confirmed the move to Endeavour House had been put back a couple of weeks. The Joint Local Plan was out for Consultation. The Clerk confirmed it had been received and was on the Agenda. Cllr Hurren had arranged a meeting with the Head of Planning Policy and M Wooderson was attending. A site meeting had been called in respect of Konings.

CORRESPONDENCE: The correspondence report had been circulated ahead of the meeting and members had noted the on-going progress of each item. It was agreed to forward the email enquiry in respect of the issue with a Butchers Lane tree to B Hurren - **Action Clerk**. It was agreed for S Impett to follow up the Community Car Sharing Scheme issues with S Green - **Action S Impett**.

FINANCE: The Bank balances as at 4th September 2017 were £22466.36 in the Community Account, £13335.08 in the Deposit Account and £43828.24 in the Reserve Account making a total of £79629.68. The Internal Audit Report was shared with the meeting. Since gaining the General Power of Competence, this Council needs to review each year at their Annual Meeting. The appointment of Internal Auditor should also be confirmed at the Annual

Meeting. As it stands, Boxford Parish Council would not meet the Electoral Mandate for the General Power of Competence. The relevant power should therefore be stated in respect of all payments including under Section 137. Boxford Parish Council should state in the Minutes the amount of agreed Precept annually and not just the percentage increase to residents. During 2017/18, the Clerk should be provided with the Standing Orders revised on 4th July 2016. This Council should review and approve the Financial Regulations, the Suffolk Local Code of Conduct and the Internal Control Policy.

The following payments were approved: -

Cheque No.	Payee	Amount	Details
Funds Tr	Dynamic Fireworks	2676.76	Fireworks
Funds Tr	D K Hattrell	839.87	Clerk's Salary
Funds Tr	Inland Revenue Only	48.39	Clerk's ddtns & ERS NIC
Funds Tr	SCC – Pension ACC	273.28	Clerk's Pension
Funds Tr	Vertas Group	500.00	Playingfield grass contract
Funds Tr	Three Parish Response	350.00	Defibrillator contribution
Funds Tr	SALC	252.00	Internal Audit Fee
Funds Tr	S Mattocks	180.00	Jubilee Garden
Funds Tr	Mortimer Contracts	144.00	Sweepings
Funds Tr	Topline Pest Control	27.50	Cemetery moles
Funds Tr	Business Services at CAS	447.32	PC Insurance

A 30 minute extension was agreed to complete the Agenda.

CEMETERY: The Athorne Memorial was duly approved (- **Action Clerk to respond**) and it was agreed to pass details to Revd Judith to show the level of concern being expressed in respect of the Churchyard tree in need of pruning - **Action Clerk**. It was agreed to ask M A Crighton to cut the hedge bordering the Cemetery and Stone Street Road from the Village Hall - he should liaise with D Waspe in respect of the detail - **Action Clerk**.

REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS: The Goodlands flyer prompted some replies. These will be collated ahead of the meeting with Highways on 18th September - **Action M Wooderson and D Talbot Clarke**. V Trafford and A Sargeant are to look again at the Bus Shelter and consider what further work is needed to make the spikes effective.

The meeting closed at **10.05 p.m.**

Planning Meeting Held by Boxford Parish Council at Bell House, Boxford on Monday 4th September 2017

The following decision was advised by the Planning Authority: -

1) Planning Permission and Listed Building Consent had been refused for retention of porch and conversion of an outbuilding at Chequers, 7 Church Street - **B/17/00164/165**

2) Planning Permission had been granted for a front extension and covered rear canopy at 5 Hadleigh Road - **B/17/02678**

3) Work can proceed to pollard willow tree at 26-30 Stone Street - **B/17/03704**

The following applications were discussed: -

A) B/17/04220 - Listed Building application to re-render front of 5 Church Street - **No Objections.**

B) B/17/04217 - Listed Building application to remove section of boundary wall and create new access at Cox Farm - **No Objections.**

C) B/17/03117 - Konings application at Hill Farm, Brick Kiln Hill, Polstead - The Clerk read information from the Babergh Planning Officer. Further time is allowed if the Parish Council wanted to review this application again. It was agreed for individual members to have the opportunity to research further. Subject to approval of some further extra time, it was agreed to include as an Agenda item at the planning meeting on Monday 18th September - **Action Clerk.**

D) Babergh and Mid Suffolk Joint Local Plan Consultation - The consultation period extends until November. M Wooderson took the hard copy to start to review.