

MINUTES of the MEETING of BOXFORD PARISH COUNCIL held on Monday 6th November 2017 at 7.30 p.m. in Bell House, Stone Street Road, Boxford.

PRESENT: J Fincham-Jacques (Chairman), C Hughes, R Balls, A Sargeant, S Impett, D Waspe, M Wooderson, D Hattrell (Clerk), B Hurren (District Cllr) and 1 member of the public.

APOLOGIES: D Talbot Clarke, V Strafford and J Finch.

DECLARATION OF INTEREST BY COUNCILLORS: D Waspe declared an interest in the Planning Application at 24 Stone Street as a neighbour.

MINUTES OF 2ND OCTOBER 2017: Accepted as correct.

MATTERS ARISING FROM THE MINUTES: Nothing was raised.

QUESTIONS FROM THE PUBLIC: A resident was concerned about the Planning Committee Site Meeting at Goodlands. He felt the applicants were given a greater opportunity to put their views across. M Wooderson reported on the meeting and confirmed he felt he had equal opportunity to speak. He then out-lined the arrangements for the Planning Committee Meeting in Endeavour House where the application was to be decided. He felt the report from the Planning Officer gave a good balanced approach with scope for the Committee to decide either way. He was optimistic about what could potentially be achieved with the support of the village although appreciated the extent of the challenge. The members of the Planning Authority Committee have been sent relevant evidence to support the case against the application.

REVIEW OF ITEMS RAISED BY THE PUBLIC: All areas raised were under consideration.

COUNTY COUNCIL REPORT: County Cllr James Finch was unable to attend for health reasons and no report was provided. Concern was expressed that there should be appropriate cover to support Cllr Finch in his period of absence.

DISTRICT COUNCIL REPORT: District Cllr Bryn Hurren attended and confirmed the move to Endeavour House had taken place. The Joint Local plan was still in Consultation. With regard to the Boundary Review, he urged everyone to give feedback to the Consultation supporting the recommendations. The recent proposals to merge Babergh and Mid Suffolk District Councils will now go before full Council as there were concerns that such an important development, which is against the original Referendum result, should be fully considered. He referred to the Planning Committee Meeting which was taking place within a couple of days. He supported the account given by M Wooderson of the site meeting. He was concerned about an increase of incidents of vandalism at the Playingfield. He was investigating with Beestons the situation in relation to discounted post 16 travel to education.

CORRESPONDENCE: The correspondence report had been circulated ahead of the meeting and members had noted the on-going progress of each item. Members were supportive of the idea of extending the speed limit in Stone Street and would do everything they could to encourage traffic calming in the vicinity of Stone Street and Brick Kiln Hill.

FINANCE: The Bank balances as at 6th November 2017 were £31008.69 in the Community Account, £13335.08 in the Deposit Account and £44434.24 in the Reserve Account making a total of £88778.01. The Annual Risk Assessment Policy was examined and approved.

The following payments were approved: -

Cheque No.	Payee	Amount	Details
Funds Tr	D K Hattrell	825.09	Clerk's Salary
Funds Tr	Inland Revenue Only	48.39	Clerk's ddtns & ERS NIC
Funds Tr	SCC – Pension ACC	273.28	Clerk's Pension
Funds Tr	Mortimer Contracts	180.00	Sweeping
Funds Tr	Vertas Group	500.00	Playing Field Contract
Funds Tr	M Nutt	240.00	Church Clock Contract
Funds Tr	Topline Pest Control	27.50	Cemetery Contract
Funds Tr	M A Crighton	185.00	Cemetery
Funds Tr	Felix of Long Melford	280.00	Coach - Chairmans Expenses
Funds Tr	Royal British Legion	30.00	Misc

CEMETERY: The Risk Assessment in the Churchyard and Cemetery had been carried out in accordance with our Policy and no issues were found. An additional inscription request was duly approved together with a memorial request to install a cross in accordance the size listed in our Regulations - **Action Clerk to respond to the applicants.**

VILLAGE CAR PARK: It was agreed for M Wooderson to carry out a land registry check on relevant land for a potential car park - **Action M Wooderson.**

REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS: It was agreed to chase work to the condition of the road on The Causeway between numbers 3 and 7 - **Action Clerk.**

The meeting closed at **9.35 p.m.**

Planning Meeting Held by Boxford Parish Council at Bell House, Boxford on Monday 6th November 2017

The following decisions were recorded from the Planning Authority:-

- 1) DC/17/04548 - Application for a new dwelling and detached garage at Old School House, School Hill - Permission had been granted.**
- 2) DC/17/04220 - Listed Building Application to re-render front and carry out window repairs at 5 Church Street - Listed Building Consent had been granted**

- 3) **DC/17/03644** - Listed Building Application for internal alterations at Peyton House, Butchers Lane - **Listed Building Consent had been granted**
- 4) **DC/17/04216 & 04217** - Application including Listed Building to demolish a section of boundary wall and create a new vehicular access at Cox Farm, Cox Hill. **Permission had been refused due to the loss of historic fabric in its setting.**
- 5) **DC/17/04813** - Notification of proposal to fell ash tree in Conservation Area at Rose Cottage, 42 Swan Street. **The Planning Authority did not wish to raise any Objections, so work could proceed.**
- 6) **DC/17/02491** - A discharge of conditions at Pro Tem, Calais Street notice was shared with the meeting.

The following applications were discussed: -

- A) **DC/17/05085** - Conservation Area application to reduce beech hedge and norway maple to previous points at Twelve, 12 The Causeway - **No Objections.**
- B) **SCC/0175/17** - Proposed Canopy to front of Primary School - Boxford. **Objections in relation to the appearance of the canopy on the front of the school.** It would be unsightly in a Conservation Area and have an adverse effect on the character of the school building. Members were also doubtful that the canopy would achieve its objective of providing a healthy play resource in view of the limited size of the proposal.
- C) **DC/17/05249** - Conservation Area application to fell three douglas firs and beech sapling. The established beech is to be retained at 24 Stone Street - **No Objections.**
- D) **DC/17/04724** - Application for first floor extension, conversion of garage to office and store and alterations to fenestration and internal layout at Boxbank, Rules Yard - **No Objections.**
- E) **DC/17/05476** - Listed Building Application for removal of internal wall and single storey rear extension at 22 Swan Street - **As the documents on the Planning website wouldn't open, it was agreed for members to review between meetings and confirm views to the Clerk by Wednesday 15th November - Action All.**
- F) **Babergh and Mid Suffolk Joint Local Plan Consultation** - Members agreed to take up the offer made by D Talbot Clarke to respond to the Consultation on behalf of the Parish Council. It was agreed for M Wooderson to contact D Talbot Clarke with feedback from the Parish Council. Specifically sustainable small developments would be supported on suitable sites once identified. M Wooderson will also respond directly to the suggestion of further development of the Goodlands site, as this Council and residents have already made clear their views on the unsuitability of a phase 2 at Goodlands.