

**MINUTES of the MEETING of BOXFORD PARISH COUNCIL** held on Monday 5th February 2018 at 7.30 p.m. in Bell House, Stone Street Road, Boxford.

**PRESENT:** J Fincham-Jacques (Chairman), R Balls, A Sargeant, M Wooderson, D Waspe, C Hughes, D Hattrell (Clerk), B Hurren (District Cllr) and 1 member of the public.

**APOLOGIES:** S Impett, D Talbot Clarke and V Strafford.

**DECLARATION OF INTEREST BY COUNCILLORS:** Nothing was declared

**MINUTES OF 8TH JANUARY 2018:** Accepted as correct.

**MATTERS ARISING FROM THE MINUTES:** Nothing was raised.

**QUESTIONS FROM THE PUBLIC:** Issues raised included litter in the village particularly in the Bus Shelter, outside The Fleece and in the ditches at the Playing Field. The pavement along Ash Street is overgrown from the Garage boundary. Drainage is still prevented due to changes to the grill at the bottom of the croft.

**REVIEW OF ITEMS RAISED BY THE PUBLIC:** It was agreed to produce a laminated sign to put up in the Bus Shelter - (Please do not smoke or leave litter) - **Action Clerk and Chairman**. It was agreed to send an email to the Playing Field Committee drawing their attention to concern from a resident of litter and suggesting they remind visiting football teams and consider a litter pick - **Action Clerk**. It was agreed to write to the owner of the Garage asking for his cooperation in cutting back vegetation encroaching from his property causing obstruction to the pavement - **Action Clerk**.

**COUNTY COUNCIL REPORT:** County Cllr James Finch was unable to attend for health reasons and no report was provided.

**DISTRICT COUNCIL REPORT:** District Cllr Bryn Hurren attended and confirmed the post 16 bus travel subsidy has been affected by the cut backs. He is chasing the maintenance in and around the Homefield flats. The road sweepers have confirmed they did not do a scheduled visit recently and will give advance notice when they next attend. B Hurren is still following up the relevant Highways issues. The Konings application is on hold currently. Recycling still continues at the District Council as before. New venues are being hired as the original meeting rooms at the District Councils' former premises are no longer available. B Hurren agreed to collect the fly tipping at the A1071/School Hill junction on behalf of the District Council.

**CORRESPONDENCE:** The correspondence report had been circulated ahead of the meeting and members had noted the on-going progress of each item. The war graves information mentioned by the Church representative had not been received, however, A Sargeant agreed to attend to the repairs to the fence bordering the Rectory walk through - **Action A Sargeant**. It was agreed to include an Agenda item of - **School Traffic** - for the March Meeting - **Action Clerk**. A Sargeant advised the Clerk of his Change of Address and it was agreed to advise Box River News accordingly - **Action Clerk**.

**FINANCE:** The Bank balances as at 5th February 2018 were £28929.73 in the Community Account, £13337.42 in the Deposit Account and £45351.04 in the Reserve Account making a total of £87618.19. The repairs to the bin near the bus shelter was approved - **Action Clerk**.

The following payments were approved: -

Cheque No.	Payee	Amount	Details
Funds Tr	D K Hattrell	889.11	Clerk's Salary
Funds Tr	Inland Revenue Only	58.79	Clerk's ddtns & ERS NIC
Funds Tr	Mortimer Contracts	156.00	Sweeping

**CEMETERY:** A request for a further Burial, in the future, in an existing grave was discussed and it was agreed in principle subject to certain conditions - **Action Clerk to advise family member.** It was agreed to discuss with our litter contractors solutions in relation to the Cemetery path - **Action Clerk.**

**VILLAGE CAR PARK:** The landowner of land behind Bell House is considering a small development of houses and potentially a village car park. Members shared their initial views. It was agreed to contact SALC for information on potential residential renting if the Parish Council decided to replace Bell House with a residential property. This could generate funds to potentially run a car park - **Action Clerk.**

**REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS:** R Balls suggested we use the most up to date model of the Financial Regulations as a starting point to review ours. This was agreed.

The meeting closed at **9.30 p.m.**

## **Planning Meeting Held by Boxford Parish Council at Bell House, Boxford on Monday 5th February 2018**

**The following decisions were recorded from the Planning Authority:-**

**1) DC/18/00232** - Application for non material amendment to B/16/00148 - reduction in cart lodge floor area at 15 Boxford Lane. **This was approved.**

**2) SCC/175/17B** - Application to supply and install a canopy to the front of Boxford Primary School, Stone Street Road - **Permission has been Granted.**

**The following were discussed: -**

A ) **DC/17/06263** - Application for Listed Building Consent to lay a concrete slab in the basement at 18 Swan Street. **No Objections.**

B) Hopkins Homes do not have anything substantial to share at this stage as they are still investigating the site. They are proposing a preliminary meeting with the Parish Council ahead of arranging a public event. The Meeting with the Parish Council has been suggested on 26th February 2018 at 7.30 p.m - This was agreed - **Action M Wooderson.**