

MINUTES of the MEETING of BOXFORD PARISH COUNCIL held on Tuesday 3rd April 2018 at 7.30 p.m. in Bell House, Stone Street Road, Boxford.

PRESENT: J Fincham-Jacques (Chairman), R Balls, A Sargeant, M Wooderson, D Waspe, D Hattrell (Clerk), B Hurren (District Cllr) and 3 members of the public.

APOLOGIES: D Talbot Clarke, S Impett, C Hughes, V Strafford and J Finch.

DECLARATION OF INTEREST BY COUNCILLORS: Nothing was declared

MINUTES OF 5th MARCH 2018: Accepted as correct.

MATTERS ARISING FROM THE MINUTES: Nothing was raised.

QUESTIONS FROM THE PUBLIC: A resident was taking up the drainage issue at the bottom of the Croft with the County Council. He had been following events in relation to the District Council move to Endeavour House. Finally he confirmed Revd. Judith was due to retire soon.

REVIEW OF ITEMS RAISED BY THE PUBLIC: The resident agreed to keep the Clerk informed in relation to the retirement of Revd. Judith.

COUNTY COUNCIL REPORT: County Cllr J Finch had sent his apologies.

DISTRICT COUNCIL REPORT: District Cllr Bryn Hurren attended and confirmed his talks with Flagship Housing has led to them confirming they will improve the upkeep of their properties in the Village. The address issues in relation to the relatively new property on the corner of Sherbourne Street/ Swan Street leading to misdirected deliveries is close to resolution. There are various planning issues in the village including the proposed development on Sand Hill and now the Goodlands Appeal has started. Discussions continue at the District Council in relation to a potential merger and a public meeting was scheduled to be held in Sudbury on the subject. Cllr Hurren was questioned on the 30 mph stickers on bins through Assington - where could Boxford get similar stickers? Cllr Hurren agreed to investigate.

CORRESPONDENCE: The correspondence report had been circulated ahead of the meeting and members had noted the on-going progress of each item. The MP has invited a representative from the Parish Council to attend a meeting in Hadleigh on the subject of Neighbourhood Planning. R Balls and M Wooderson agreed to check their diaries and confirm to the Clerk - **Action RB and MW**. In view of the lack of Heritage Advice in respect of the Churchyard wall, it was agreed for members to research local surveyors who may be able to assist - **Action All**. Meanwhile, the Clerk is to chase Highways for the requested meeting on traffic calming in the vicinity - **Action Clerk**.

FINANCE: The Bank balances as at 3rd April 2018 were £21096.59 in the Community Account, £13344.07 in the Deposit Account and £45979.51 in the Reserve Account making a total of £80420.17. In preparation for GDPR, the Clerk attended the Clerks information

session at SALC. The key thing is to make progress towards compliance. The data the Parish Council holds on individuals is low risk. Steps have already been taken not to quote names in the Minutes. Emails from residents in future should only be circulated with identifiable information removed. Consent forms will be required from purchasers of grave spaces in the future. It was agreed for the Clerk to contact the DPO Centre to check the cost of their basic level of service as a DPO - **Action Clerk**. It is a legal requirement to appoint an Independent Data Protection Officer.

The following payments were approved: -

Cheque No.	Payee	Amount	Details
Funds Tr	Babergh District Council	928.08	Bin Empty Service
Funds Tr	D K Hattrell	840.12	Clerk's Salary
Funds Tr	Inland Revenue Only	47.39	Clerk's ddtns & ERS NIC
Funds Tr	SCC Pension ACC	273.28	Clerk's Pension
Funds Tr	Mortimer Contracts	210.00	Sweeping&treatingCemetery path
Funds Tr	Topline Pest Control	27.50	Cemetery moles
Funds Tr	SALC	12.80	Training

CEMETERY: A Memorial application was considered and approved.

ANNUAL PARISH MEETING: There will be a further meeting ahead of the Annual Parish Meeting on 22nd May to make the final arrangements. The Clerk will send the notice to Box River News and arrange refreshments for the evening - **Action Clerk**.

REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS: It was agreed to ask V Trafford for details of the meeting with our MP. A Sargeant confirmed his phone number was incorrectly stated in Box River News and needs to be corrected - **Action Clerk**.

The meeting closed at **9.20 p.m.**

Planning Meeting Held by Boxford Parish Council at Bell House, Boxford on Tuesday 3rd April 2018

The following Decisions were advised from the Planning Authorities: -

A) **DC/18/00249** - Discharge of conditions for DC/17/04548 at Old School House, School Hill for materials, driveway surface and illumination were all approved.

B) **SCC/0011/18** - Retrospective application to vary condition 5 to retain modular building for a further year at Boxford Primary School was approved provided the classroom is removed by 31st March 2019

C) **DC/18/00849** - Proposed single storey rear extension at 34 Daking Avenue - this item was not discussed as the floor plan was missing. The floor plan was not received from the Planning Authority between meetings despite being requested.

The following were discussed: -

1) The (Goodlands) Appeal made by Landex to the refusal to grant Planning Permission for up to 24 dwellings on land to the South of, Daking Avenue **APP/D3505/W/18/3197391 - the deadline for representations is 9th May 2018.**

M Wooderson agreed to investigate further the Highways aspect and then circulate a draft response. Cllr B Hurren anticipated there would be a public meeting to consider the Appeal. This Parish Council would be given the opportunity to speak again.

2) Update from Hopkins Homes in respect of their proposals - the Public Display of the Plans was scheduled for Monday 30th April between 4 and 8 p.m. This was to be advertised widely by Hopkins Homes. It was agreed for M Wooderson to chase them for the Parish Council to see the plans ahead of the Meeting - **Action M Wooderson.** M Wooderson had passed on details of the Owner of land adjacent to Stone Street Road. This was at the request of Hopkins Homes to see how access could be established from the proposed development to the centre of the village.

On a separate matter, it was noted a Public Meeting was due to be held on 4th April in Groton in relation to their Affordable Homes Scheme.