

MINUTES of the MEETING of BOXFORD PARISH COUNCIL held on Monday 3rd September 2018 at 7.30 p.m. in Bell House, Stone Street Road, Boxford.

PRESENT: J Fincham-Jacques (Chairman), M Wooderson, R Balls, A Sargeant, C Hughes, D Hattrell (Clerk), B Hurren (District Cllr), J Finch (County Cllr) and 11 members of the public.

APOLOGIES: V Strafford

DECLARATION OF INTEREST BY COUNCILLORS: Nothing was declared

MINUTES OF 2nd JULY 2018: Accepted as correct.

MATTERS ARISING FROM THE MINUTES: Nothing was raised.

QUESTIONS FROM THE PUBLIC: Concern was raised as the boundary retaining wall at Hillside, Ellis Street is repeatedly hit by lorries. Several incidents have occurred during 2015, 2016, 2017 and this year it was re-built in May only to be hit again in July. The problem occurs when lorries try to turn right on to Cox Hill. J Finch agreed to take this away for further investigation. Members encouraged a site meeting and perhaps a weight restriction on Sand Hill leading to the junction. Attention then turned to the Koning's application. Objections were out-lined including HGV movements in Stone Street and Leavenheath, the height and prominence of the proposal and potential planning creep. It was stated that it was a 24 hrs a day business in the AONB that has out-grown it's site and no additional local employment has been promised. It was felt this application does not fulfill the requirements under the National Planning Policy Framework. A resident then explained he has continued to voluntarily clean the bus shelter and was concerned that matters weren't improving and also cars park too close to the shelter making it difficult for people catching the buses. Some cutting back at Clubs Lane has been observed but more is required. Glasses and bottles are still left outside the Fleece. With Elections next year, a resident suggested awareness publicity is started soon. There was a report of cars and car parts were looking unsightly at Homefield Court flats - B Hurren agreed to investigate. Concerns were also advised to B Hurren of the allocation of some of the general needs housing in the village. A resident then reported overgrown footpaths and verges. A representative from the Church thanked the Parish Council for arranging for the ivy to be cleared from Churchyard graves and suggested some further work was needed - A Sargeant agreed to investigate. Further participants were encouraged for the Churches Ride that coming Saturday.

REVIEW OF ITEMS RAISED BY THE PUBLIC: It was agreed to include the Bus Shelter as an Agenda item at next meeting - **Action Clerk.**

COUNTY COUNCIL REPORT: County Cllr J Finch attended and reported on improved GCSE results in Suffolk, another outstanding year for Suffolk A'Level students, support to young people leaving residential care and success for Suffolk Tourism.

DISTRICT COUNCIL REPORT: District Cllr Bryn Hurren attended and confirmed progress is being made in relation to our request for advice in respect of the Churchyard wall and it is likely the Heritage Team will come out. The recent street sweep was successful where access could be gained. The Goodlands Appeal was heard and was well supported by all parties. B Hurren confirmed M Wooderson spoke very well. We all just need to wait for the outcome. The Boundary Review is now complete with the changes to take place from the May 2019 Elections.

CORRESPONDENCE: The correspondence report had been circulated ahead of the meeting and members had noted the on-going progress of each item. It was agreed to switch the cutting priorities on two paths recommended by our current Footpath Warden - **Action Clerk.** Unfortunately he is now stepping down and a resident at the meeting agreed to

consider whether she would volunteer. Meanwhile the paths are to be carefully monitored by the Parish Council. It was agreed to include an Agenda item for the October Meeting relating to the provision of Grit - **Action Clerk.**

FINANCE: The Bank balances as at 3rd September 2018 were £29406.46 in the Community Account, £13357.38 in the Deposit Account and £47540.85 in the Reserve Account making a total of £90304.69.

The following payments were approved: -

| Cheque No. | Payee | Amount | Details |
|-------------------|---------------------------|---------------|--------------------------------|
| Funds Tr | Dynamic Fireworks | 2676.76 | Fireworks |
| Funds Tr | D K Hattrell | 843.82 | Clerk's Salary |
| Funds Tr | Inland Revenue Only | 47.98 | Clerk's ddtns & ERS NIC |
| Funds Tr | SCC Pension ACC | 278.74 | Clerk's Pension |
| Funds Tr | SALC | 264.00 | Internal Audit Fee |
| Funds Tr | Mortimer Contracts | 178.80 | Sweeping&treatingCemetery path |
| Funds Tr | Suffolk Preservation Soc. | 15.00 | Training |
| Funds Tr | Chilton Office Supplies | 14.20 | Ink Cartridges |
| Funds Tr | Top Marques Direct | 0.62 | Copies A3 |
| Funds Tr | M A Crighton | 915.00 | Cemetery |
| Funds Tr | Topline Pest Control | 27.50 | Cemetery |

The Internal Audit Report was shared with the Meeting with recommendations to Update the Standing Orders, Review Insurance Cover Annually, Keep a minute record of the budget being agreed, Review the Asset Register and Minute the same and finally Minute the Appointment of Internal Auditors Annually.

Adoption of the GDPR notices were proposed by M Wooderson, seconded by R Balls and unanimously carried. The Clerk will forward the General Privacy Notice for inclusion on the website - **Action Clerk.**

CEMETERY: It was agreed to discuss contractors quotations to restore the Churchyard Wall following the meeting in the public interest. It was agreed to include an Agenda item for the October Meeting of "Memorial for Suzanne" - **Action Clerk.** The Parish Council had no objections to the resident replacing the bench that was stolen from the Cemetery. The new bench will be in memory of his wife and subject, of course, to a satisfactory proposal approved by the Parish Council.

REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS: It was agreed to re-arrange the October Parish Council Meeting to 8th October - **Action Clerk.**

The meeting closed at **9.55 p.m.**

Planning Meeting Held by Boxford Parish Council at Bell House, Boxford on Monday 3rd September 2018

The following Decisions were advised from the Planning Authorities: -

A) DC/18/02669 - Erection of single storey extensions and alterations at **Orchard House, Roylands Lane - Permission had been Granted.**

B) DC/18/02030/31 - Planning and Listed Building Application for slate roof over former store for seating area at **Greenbank, Ellis Street - Planning Permission and Listed Building Consent had been Granted.**

C) **DC/18/02057/58** - Planning and Listed Building Application for internal alterations and conversion of outbuilding to form annex accommodation at **Kingsbury House, 29 Swan Street - Planning Permission and Listed Building Consent had been Granted.**

D) **DC/18/02244** - Proposed change as a non material amendment from render to boarding on front elevation at 5 Hadleigh Road was Refused.

E) Members were advised between meetings of tree work at the Bonsai Nursery which didn't required an application for permission.

The following were discussed: -

1) Application to extend existing production premises, associated car parking, landscaping and drainage infrastructure at **Hill Farm, Stoke Road, Polstead - DC/18/02836.**

It was agreed to repeat earlier concerns and continue to object. The following was sent: -

*I confirm that Boxford Parish Council **objects** to this application for the same reasons as the original application. The changes do not address the very significant concerns surrounding the proposed expansion.*

Previously members weighed up the benefits of further employment against the harm experienced with the current level of HGV movements (which would increase due to expansion) and the impact in the AONB. They decided at the 18th September 2017 Meeting to object to the previous application.

This was backed up by their comments at the 2nd October 2017 Parish Council Meeting in response to the re-consultation at that time. They maintained their objections and at the time commented about the disruption caused by HGV's attempting to travel to the Konings premises along Stone Street. This causes huge delays and upset to other road users and assistance is needed to help the HGV driver reverse. This is a safety issue for all concerned and is on-going.

If the Planning Authority is minded to approve this application, it is essential that stipulations are made to prevent these vehicles entering Stone Street in the first place.

Further expansion would obviously increase the risks involved.

2) The application for extensions to **15 Homefield - DC/18/03572.**

No Objections.

3) Application for replacement dwelling following demolition of existing one at **The Bereley, Cox Hill - DC/18/03686.**

Objections were agreed and the following were sent: -

*Please note Boxford Parish Council **objects** to this application as it is considered inappropriate for the location and neighbouring property. Members were also concerned about the loss of a bungalow where there is a need to retain smaller properties in the Village.*

4) Application for larger householder extension as General Permitted Development at **7 Daking Avenue - DC/18/03800. No Objections.**

5) Report on Neighbourhood Planning

V Trafford was leading on this subject. M Wooderson confirmed the Village Meeting would take place in the Village Hall on 25th September. A speaker from Lavenham Parish Council will share their experiences and representatives from Babergh District Council will be present. The event has already been publicised in Box River News and a leaflet drop was agreed - **Action M Wooderson to organise.**

6) Report on Goodlands Appeal Hearing

M Wooderson explained how the Appeal Hearing was conducted. He praised B Hurren for his contribution on the day and overall he felt Babergh District Council had done all they could. It was agreed for M Wooderson to write to the District Council thanking them. The outcome should be known early in November.