

MINUTES of the MEETING of BOXFORD PARISH COUNCIL held on Monday 8th October 2018 at 7.30 p.m. in Bell House, Stone Street Road, Boxford.

PRESENT: J Fincham-Jacques (Chairman), M Wooderson, V Strafford, R Balls, A Sargeant, C Hughes, D Hattrell (Clerk), B Hurren (District Cllr), J Finch (County Cllr) and 3 members of the public.

APOLOGIES: None

DECLARATION OF INTEREST BY COUNCILLORS: V Strafford in respect of planning for his property.

MINUTES OF 3rd SEPTEMBER 2018: Accepted as correct.

MATTERS ARISING FROM THE MINUTES: None

QUESTIONS FROM THE PUBLIC: A representative from the Village Hall was present to answer any questions in relation to their Grant application. The same resident has been cleaning out the bus shelter and in view of the lack of improvement, he was not prepared to continue. He also raised concerns about the lack of sweeping and the general upkeep of the centre of the village. It was reported that the grit retaining boxes were in need of maintenance. It was explained to the meeting that unfortunately the County Council were not supporting heaps or non-standard containers anymore and the criteria in relation to placing new yellow plastic grit bins excludes the majority of locations within the village. Coupled with a need to consult widely at this late stage in the year, it makes the changes unworkable. This was to be discussed later on the Agenda. J Finch agreed that he needs to support the Parish Council so that grit can be supplied appropriately.

REVIEW OF ITEMS RAISED BY THE PUBLIC The Chairman thanked the resident for helping clean the Bus Shelter.

COUNTY COUNCIL REPORT: County Cllr James Finch attended and advised it is now time to apply for school places for next year. He confirmed details of the Most Active Communities competition. There is a new approach for specialist education placements in Suffolk and new support for those bereaved by suicide. On local matters, a site meeting had been arranged to review options regarding access to Cox Hill by large HGV's from Sand Hill. J Finch has already spoken to the business owner on Cox Hill and listened to steps being taken to prevent their deliveries using that route. There is a Consultation for the admissions process to schools. Following his report J Finch was questioned on the variable standard of road surfacing. J Finch explained the difference between full resurfacing and surface dressing. When questioned about the drain at the bottom of the croft, J Finch confirmed it was in hand.

DISTRICT COUNCIL REPORT: District Cllr Bryn Hurren attended and confirmed progress is being made towards the new Local Plan. Representations were being worked through. He acknowledged the effort being made in Parishes in relation to Neighbourhood Planning including Boxford. The Konings application is being delayed again. Refuse collection has also been subject to delays recently. He was aware of the Bottlebank situation and had been trying to make an appointment with the new owner of White Hart. B Hurren continues to monitor progress of repairs at the old flats in Homefield. He hasn't been able to find any information in relation to the Station Field cut. Following his report B Hurren was questioned regarding the importance of inspections by the District Council in relation to the services to Cygnet Court in view of previous issues with drainage. B Hurren agreed to follow this up. Concern was expressed again about disruption caused by anti social behaviour by some tenants in the village in general needs properties. This has led to long standing

residents leaving the village. It was stressed that further care and monitoring was required and residents should have responsibility to keep properties in good condition.

COOPTION OF MEMBERS: It was agreed to put a notice in Box River News and on the website with a deadline of 5th November. It can be decided following the November Meeting how the applications/ potential interviews could proceed.

NEIGHBOURHOOD PLAN: V Strafford reported on a good turnout to the Village Meeting. However, it was disappointing younger residents weren't better represented. Volunteers came forward on the night and since and so far total 12. A draft action plan has been put together by V Strafford. He stressed this cannot be a Parish Council Plan, it has to be representative of the Village as a whole. On that basis, we still do not have sufficient volunteers. V Strafford could not commit any more time over and above his current commitment. It was agreed the survey was the next step together with a plea for further volunteers. The processing and analysis of the surveys would not be possible with the current number of helpers. It was agreed for V Strafford to put a notice in Box River News and produce and pilot a survey. M Wooderson will investigate printing arrangements. The whole Parish Council will promote awareness at the various village organisations/committees - **Action All**.

CORRESPONDENCE: The correspondence report had been circulated ahead of the meeting and members had noted the on-going progress of each item. It was agreed to research with the Community Wardens, assistance with the dog issues reported - **Action Clerk**. The agent looking to bring forward plans on Sand Hill had been in touch regarding their research with the Doctors surgery. They have reported the Surgery have stated any expansion would happen in Hadleigh, so they did not want their needs taken into consideration in a new development.

BUS SHELTER: It was agreed to research with the Community Wardens how they could assist in relation to the Bus Shelter - **Action Clerk**.

GRIT PROVISION: The new procedures were read to the meeting. R Balls volunteered to to assess the existing provision in relation to the new rules - **Action R Balls**. Thereafter we can seek support from J Finch.

BOTTLEBANK: Some interest has been expressed from the Village Hall and a suggestion has been made of The Spinney. B Hurren was trying to speak to the owner of the White Hart. Following discussion, at this stage if the bottlebank was to be moved, the Parish Council would favour the location at the Spinney.

FINANCE: The Bank balances as at 8th October 2018 were £43067.85 in the Community Account, £13357.38 in the Deposit Account and £47843.85 in the Reserve Account making a total of £104269.08.

The following payments were approved: -

Cheque No.	Payee	Amount	Details
Funds Tr	D K Hattrell	854.13	Clerk's Salary
Funds Tr	Inland Revenue Only	47.98	Clerk's ddtns & ERS NIC
Funds Tr	SCC Pension ACC	278.74	Clerk's Pension
Funds Tr	M A Crighton	370.00	Cemetery
Funds Tr	Mortimer Contracts	178.80	Sweeping&treatingCemetery path
Funds Tr	Vertas	310.20	Playing Field Grass
Funds Tr	Community Action Suff	418.35	PC Insurance - 5 year LTA
Funds Tr	Sudbury CAB	50.00	Donation
Funds Tr	Boxford Village Hall	1500.00	Annual Grant

It was agreed to renew the Parish Council Insurance on a Long Term Agreement over 5 years. The Sudbury Citizens Advice Bureau had written explaining the importance of donations and R Balls proposed a donation of £50, this was seconded by M Wooderson and unanimously carried. The Clerk explained that the Parish Council has a power to support Citizens Advice Bureaus financially. The Half Year Budget Review was shared and discussed. Attention then turned to the Village Hall Annual Grant. Their Accounts were considered by members. R Balls proposed a grant of £1500, this was seconded by M Wooderson and unanimously carried.

CEMETERY: A memorial application was considered and approved. Attention turned to a memorial bench for Suzanne and further consideration of the family wishes will be carried out between meetings. A polite request has been made in respect of the wooden fender that has appeared around a grave in the new lawn cemetery section to have it removed.

REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS: It was agreed to send the email in relation to the Landscape Training to V Trafford as he may attend in place of M Wooderson the following week - **Action Clerk**. A Sargeant reported that the contractor is happy to meet the Heritage team in relation to the Churchyard Wall. V Trafford reported that by 31st March next year the whole of the Parish of Boxford should have potential for Superfast Broadband. Lorries continue to turn down Stone Street in error needing to reverse. Traffic is still speeding in Homefield.

Meeting closed at 10.10 p.m.

Planning Meeting Held by Boxford Parish Council at Bell House, Boxford on Monday 8th October 2018

The following Decisions were advised from the Planning Authorities: -

- A) **15 Homefield DC/18/03572** - Extensions, internal alterations and driveway - Approved.
- B) **7 Daking Avenue DC/18/03800** - Extension can be completed as Permitted Development.
- C) **Kingsbury House, 29 Swan Street DC/18/03737 & 03742** - Condition 4 (Fenestration) and Condition 6 (Insulation Details) have been Approved.
- D) **Holly House, 53 Swan Street** - Work can proceed to remove pine tree as notified - **DC/18/04073**
- E) **3 The Causeway** - Work can proceed to fell willow tree as notified - **DC/18/04019**.

F) **Chequers, 7 Church Street DC/18/03131** - Listed Building Consent for re-roofing works had been granted.

G) **5 Hadleigh Road** - Planning Permission had been granted in respect of front extension and canopy - **DC/18/03261**.

The following were discussed: -

1) **Holly House, 53 Swan Street** - Notification to remove pine tree. This was considered between meetings to comply with the deadline - **There were No Objections**.

2) The application including Listed Building for cartlodge, summerhouse and entrance gates at **Old School House, School Hill - DC/18/04097/8**. In view of the declared interest by V Trafford, he left the room whilst this application was being discussed. The Parish Council had **No Objections**.