

MINUTES of the MEETING of BOXFORD PARISH COUNCIL held on Monday 4th February 2019 at 7.30 p.m. in Bell House, Stone Street Road, Boxford.

PRESENT: J Fincham-Jacques, M Wooderson, V Strafford, R Balls, A Sargeant, H Phillips, P Wallis, D Hattrell (Clerk), B Hurren (District Cllr), J Finch (County Cllr) and 2 members of the public.

APOLOGIES & CO-OPTION OF MEMBER: No apologies were received. The Chairman, following a unanimous resolution, invited Sara Mattocks to be co-opted onto the Parish Council as a result of her application between meetings. Sara accepted and completed the Declaration of Acceptance of Office. Sara then joined the meeting as a member.

DECLARATION OF INTEREST BY COUNCILLORS: Nothing was declared.

MINUTES OF 7th JANUARY 2019: Accepted as correct.

MATTERS ARISING FROM THE MINUTES: Nothing was raised.

QUESTIONS FROM THE PUBLIC: Items raised by the public included:-

- publicising the forthcoming elections (which was already in hand),
- tidying the noticeboard,
- a potential tidy Boxford Campaign,
- deterioration of the Broad Street sign,
- vegetation clearance at Ash Street by volunteers
- the drain at the bottom of the Croft
- need for road markings to discourage parking too close to the Bus Shelter
- the state outside the Fleece
- issues from some social housing tenants located at Boxford
- reports of money being paid back to developers potentially due to the management by the District and County Councils

REVIEW OF ITEMS RAISED BY THE PUBLIC: B Hurren agreed to report the Broad Street sign (Babergh District Council responsibility). J Finch will chase the markings outside the Bus Shelter as it was scheduled for when the marking team have other jobs in the vicinity. He will also chase the drain issue at the bottom of the Croft (Both Suffolk Council Council). V Strafford agreed to forward the article to J Finch in relation to the money paid back to developers - **Action V Strafford.**

COUNTY COUNCIL REPORT: County Cllr James Finch attended and reported that demand is growing for specialist education placements in Suffolk and recommendations are made for 3 new schools and 36 units attached to mainstream schools. Funding is being sought. Suffolk Highways has invested in new technology for repairing road surfaces which is proving successful. Suffolk Trading Standards continue to give out No Cold Calling Stickers which make it an offence for traders to ignore. Grants have been issued to Norfolk and Suffolk businesses to make them more energy efficient. Finally J Finch reminded about the drop in Foster Care sessions arranged in the vicinity. J Finch agreed to investigate the restoration of Daking Avenue following the increased heavy vehicle use during the Goodlands build.

DISTRICT COUNCIL REPORT: District Cllr Bryn Hurren attended and confirmed parking enforcement is moving from the Police to the District and County Councils. Following the Boundary Review there were some changes to the Polling Stations which didn't affect our Parish. He encouraged full use of blue bin recycling to cut down on refuse tax. The new location for the bottle bank seems to be well used. B Hurren was asked if he could help stop

the car driven along the croft, as the vehicle is being driven across Babergh Council land. B Hurren agreed to take forward. A question was raised regarding the access to Primrose Wood under the original Goodlands planning. B Hurren will research.

COMMUNITY WARDEN'S SERVICES: The Supervisor of the Community Wardens based in Sudbury Town Hall had attended to discuss the services they offer. These included litter picking, low level anti-social behaviour, traffic event management, unblocking drains, installing bins, graffiti removal, jet washing equipment and many other things. Members were keen to pursue a contract with them which can be negotiated with the Town Clerk. It was agreed for V Trafford to draw up a draft specification for members to approve ahead of negotiations at the Town Hall.

NEIGHBOURHOOD PLAN: V Trafford confirmed the analysis of the survey has been completed and will be made available on-line and also some hard laminated copies in the Village. V Trafford was invited to the school to hear about their swimming pool and digital media hub projects. V Trafford will continue to liaise in this respect.

CORRESPONDENCE: The correspondence report had been circulated ahead of the meeting and members had noted the on-going progress of each item.

FINANCE: The Bank balances as at 4th February 2019 were £33501.92 in the Community Account, £13364.04 in the Deposit Account and £49079.71 in the Reserve Account making a total of £95945.67.

The following payments were approved: -

Cheque No.	Payee	Amount	Details
Funds Tr	D K Hattrell	830.52	Clerk's Salary
Funds Tr	Inland Revenue Only	48.18	Clerk's ddtns & ERS NIC
Funds Tr	SCC Pension ACC	278.74	Clerk's Pension
Funds Tr	Mortimer Contracts	178.80	Sweeping&treatingCemetery path

In respect of the Village Hall Roof Repairs project, the promised email had not been received. The Clerk agreed to follow up - **Action Clerk.**

Playing Field Sports Pavilion Refurbishment was explained to the Parish Council. It was found to be structurally sound and a program of extensive improvements to extend the facilities was devised. H Phillips out-lined the costs and funding so far. The overall project was costing around £21,000. The Chairman of the Playing Field Committee was present. The Parish Council Chairman out-lined concerns about the worsening car parking situation. Whilst members were supportive of this project, they also urged action to be taken to improve parking. R Balls proposed £4000 of the 106 monies be allocated. The Chairman proposed an amendment still proposing the £4000 from 106 monies but on the understanding that the Community Council contributes £2000 in addition. (Members were conscious that potential parking solution investigation and future upkeep of the improved facilities will be costly, so they wanted to ensure sufficient funds were allocated). This amended proposal was seconded by S Mattocks and unanimously carried. B Hurren agreed to take forward the 106 application following agreement from the Community Council to contribute £2000 - **Action B Hurren.**

CEMETERY: There was nothing to report.

ANNUAL PARISH MEETING/ELECTIONS: The date for the Annual Parish Meeting was set at 26th March 2019 and it was also agreed to reserve the Village Hall for a further Neighbourhood Planning Meeting on Monday 8th April 2019.

REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS: V Trafford reported on the progress towards enabling Boxford full fibre optic coverage. M Wooderson was attending the Boxford Society Meeting. He reported that The Boxford Society was in need of further support due to pending retirements.

Meeting closed at 9.55 p.m.

Planning Meeting Held by Boxford Parish Council at Bell House, Boxford on Monday 4th February 2019

The following Decisions were advised from the Planning Authorities: -

A) **9 Stone Street DC/18/05475** - Notification of works to trees in a Conservation Area - fell a multi-stemmed purple prunus to ground level at Chante Claire, 9 Stone Street. The Planning Authority does not wish to object.

B) **White Hart, Broad Street DC/18/05386/7** - Planning Permission and Listed Building Consent has been Granted for rear extension and external stair and associated work.

The following were discussed: -

1) **Other Planning matters** - The Catesby event had caused some concern and the Parish Council was pressing for further information ahead of a formal application by them.

