

MINUTES of the MEETING of BOXFORD PARISH COUNCIL held on Monday 5th August 2019 at 7.30 p.m. in Bell House, Stone Street Road, Boxford.

PRESENT: J Fincham-Jacques, P Wallis, A Sargeant, S Mattocks, D Hattrell (Clerk), B Hurren (District Cllr) and 1 member of the public.
A Sargeant Chaired the first part of the Meeting.

ELECTION OF CHAIRMAN: P Wallis proposed Julian Fincham-Jacques as Chairman. This was seconded by S Mattocks. J Fincham-Jacques confirmed his willingness to take on this role at least until the Council is up to full strength and the new Councillors are gaining experience. This was unanimously carried.

DECLARATION OF ACCEPTANCE OF OFFICE: The form was duly completed by J Fincham-Jacques as Chairman and the Clerk as proper officer.

APOLOGIES: were received from J Finch.

DECLARATION OF INTEREST BY COUNCILLORS: Nothing was declared.

MINUTES OF 1ST JULY 2019: Accepted as correct.

CONSIDER REMOVAL OF STANDING ORDER 82: Removal of this Standing Order which limits the number of years a Chairman can stay in the role was proposed by P Wallis, seconded by S Mattocks and unanimously carried.

PUBLIC FORUM: A resident attended to confirm he had been in correspondence with the Planning Authority about the highways assessments in respect of the Sand Hill Development. Members confirmed they had seen his emails. He asked if the Parish Council would consider making a representation to the Planning Authority as he didn't feel the study reflected local vehicle travel patterns. Members agreed to consider his request later in the meeting.

REVIEW OF ITEMS RAISED BY THE PUBLIC: All matters were in hand.

COUNTY COUNCIL REPORT: County Cllr J Finch had sent his apologies.

DISTRICT COUNCIL REPORT: District Cllr B Hurren attended and discussed on-going matters in the Parish.

FINANCE: The following payments were approved: -

Cheque No.	Payee	Amount	Details
Funds Tr	D K Hattrell	861.40	Clerk's Salary
Funds Tr	Inland Revenue Only	55.18	Clerk's ddtns & ERS NIC
Funds Tr	SCC - Pension ACC	287.51	Clerk's Pension
Funds Tr	SALC	264.00	Training
Funds Tr	M A Crighton	245.00	Cemetery Contract
Funds Tr	Vertas Group	530.46	Playing Field Contract
Funds Tr	Topline Pest Control	27.50	Cemetery Contract

Agenda items were agreed for September including a Highways item of the "**No Parking request for in front of the Bus Shelter**" and the "**Local Plan Consultation**" - Action Clerk.

The meeting closed at **8.35 p.m.**

Planning Meeting Held by Boxford Parish Council at Bell House, Boxford on Monday 5th August 2019

The following applications were discussed: -

- 1) **DC/19/03307** – Application for works to protected oak trees at 1 Rectory Park.
No Objections.

- 2) **DC/19/03114** - Application for garage conversion and side and rear extensions at 7 Gunary Close.
No Objections

- 3) **DC/19/03386** - Application for two storey cart lodge with external staircase at Pro Tem, Calais Street.
No Objections

- 4) **DC/19/03468** - Notification of work to trees in Conservation Area at 14 Cox Hill.
No Objections

- 5) **Any other urgent Planning items** -
S Mattocks agreed to draft a further representation to the Planning Authority regarding the Highways/Footpath aspects of Sand Hill development ahead of the September Meeting - **Action S Mattocks.**