

**MINUTES of the MEETING of BOXFORD PARISH COUNCIL** held on Tuesday 22nd June 2021 at 7.30 p.m. in Boxford Village Hall and also by Zoom Video Conferencing.

**PRESENT:** J Fincham-Jacques (Chairman), P Edwards, D Warren, L Wortley, D Hattrell (Clerk), J Finch (County Cllr), B Hurren (District Cllr) and 1 member of the public.

**APOLOGIES:** were received from T Munson and W Wooderson.

**DECLARATION OF INTEREST BY COUNCILLORS:** Nothing was declared.

**APPOINTMENT OF VICE CHAIRMAN AND REMAINING REPRESENTATIVES:** It was resolved for L Wortley to take the Vice Chairman role and D Warren will be the Village Hall Representative. The Playing Field Representative is still to be appointed.

**MINUTES OF 25TH MAY 2021:** These were accepted as correct.

**MATTERS ARISING FROM THE MINUTES:** Nothing was raised.

**PUBLIC FORUM:** Sally Lewis attended from FOB'S to explain about the project to improve the School Library during the forthcoming Summer Holidays, ready for the September start of term. Members listened with interest and took the opportunity to ask questions. The shortfall in funding currently is £3500. The School is putting in the flooring from their funds. It was confirmed that this item is on the Agenda under Finance for members to consider the request for a contribution.

**REVIEW OF ITEMS RAISED BY THE PUBLIC:** The item raised was under an Agenda item.

**COUNTY COUNCIL REPORT:** County Cllr J Finch attended and reported on the Covid 19 infection rates increasing locally. They have doubled in the last 3 weeks. The easing of further lockdown measures were postponed and J Finch urged those travelling locally and mixing with people for work to take regular Rapid Flow Tests. Three vehicles with the latest technology have joined the Suffolk Fire & Rescue Fleet. Fostering and Adoption sessions continue. J Finch has been chasing the long outstanding yellow lining without success at this stage. It was noted contractors for Anglian Water returned to Ellis Street and the infill, as a result of their works, has been completed.

**DISTRICT COUNCIL REPORT:** District Cllr B Hurren attended and apologised that he has been unable to attend our recent meetings. This is due to clashes with the District Council Meetings which, like us, have now returned to face to face meetings. He was pleased to announce they now have a new Chair of Planning following the AGM. B Hurren continues to Chair the Audit and Standards Committee. He was pleased Babergh DC grants have helped local businesses and halls through the Covid lockdown periods. Planning Committee Site Meetings are due to return and information will be forthcoming soon. Village paper banks are under threat as the market in this respect has collapsed. The District Council are still able to recycle paper from the blue bin collection. In relation to Cygnet Court, B Hurren has managed to get agreement for a single lorry to attend to regular refuse collections. He is informing the residents.

**FINANCE:** The Bank balances as at 3rd June 2021 were **£57602.03** in the Community Account, **£13401.52** in the Deposit Account and **£57706.86** in the Reserve Account making a total of **£128710.41**.

The following pre-agreed payments for May were made: -

<b>Cheque No.</b>	<b>Payee</b>	<b>Amount</b>	<b>Details</b>
Funds Tr	Employment Costs totalled	1274.12	Salary, ERS NIC & Pension
Funds Tr	H Phillips	2914.32	NP - Display Partitions
Funds Tr	Babergh District Council	1071.82	Bin Empty charge to 3/22
Funds Tr	Boxford Village Hall	118.50	Hall Hire
Funds Tr	Mortimer Contracts	42.00	Cemetery path treatment
Funds Tr	Topline Pest Control	30.00	Cemetery Contract
Funds Tr	M A Crighton	185.00	Cemetery Contract

It was resolved to approve the Annual Governance Statements and Accountability Return for Year Ending 31st March 2021.

Attention then turned to a contribution towards the Boxford School Library Renovation project. Members agreed the principle of contributing. Following discussion it was resolved to contribute £2500 from the Covid grant this Parish Council has received - **Action Clerk**. The Clerk asked for Bank Details to make the transfer.

**NEIGHBOURHOOD PLANNING:** There were no further updates to report.

**CORRESPONDENCE:** The correspondence report had been circulated ahead of the Meeting. The content was noted by members and no questions arose.

**CEMETERY:** A quotation had been received and circulated to members for the proposed handrail at the entrance to the Cemetery. This is to be constructed in oak. Members felt the quotation was reasonable and resolved that the work can proceed without the need to obtain alternative quotes - **Action P Edwards**.

The Planning Authority had no objections to the felling of the trees close to the Village Hall. We do not have a date for the work yet, however, it is a requirement that the nesting season must have ended ahead of the work. P Edwards has located a plumber to quote to restore the Cemetery tap and is arranging to see them shortly. The Clerk managed to speak with our Church Clock Contractor between meetings and he is finding attending to the Clock more challenging due to injury and that he now lives further away. P.Edwards has investigated an alternative contractor who has got the clock working again.

**STORAGE OF ON-LINE DOCUMENTS/PHOTOS:** It was agreed to defer this item.

**URGENT REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS:** L Wortley asked about Footpath responsibilities and it was also agreed to circulate the Travel Survey for members to respond individually to seek improvements to the provision in the Parish - **Action Clerk and All**.

The meeting closed at **8.36 p.m.**

**Planning Meeting Held by Boxford Parish Council in Boxford Village Hall and by Video Conferencing on Tuesday 22nd June 2021**

**The following decisions were advised from the Planning Authority: -**

A) Work can proceed as notified to fell scots pine and conifer and plant others trees to compensate at 24 Ellis Street - **DC/21/02404**.

B) Planning Permission was **granted** for replacement windows at Cox Hill Cottage, Cox Hill - **DC/21/01754**.

C) Planning Permission was **refused** for 6 dwellings, outbuildings and access (including access to Primrose Wood) on Land to The South of, Daking Avenue, Boxford - **DC/20/05283**. The first reason given for refusal is on highways grounds due to the unacceptable burden on Swan Street which would be unable to cope with the extra traffic - NPPF, CS2, CS11, CS15 and HS21.

D) Planning Permission was **granted** for garage and potting shed at 1 The Causeway, Boxford - **DC/21/01991**.

E) Planning Permission was **granted** for change of use of agricultural land to residential garden and cartlodge at Chequers, 7 Church Street - **DC/21/01584**.

F) The Planning Authority do **not** wish to **Object** to the felling of 3 cemetery sycamore trees close to the Village Hall - **DC/21/02695**.

G) Planning Permission was granted for conservatory, cladding and garage conversion at Pippettes Farm, Stone Street - **DC/21/02311**.

**The following were discussed: -**

1) Unit 1 Hawthorn Business Park, Calais Street - Application for change of use from offices to dwellinghouses - **DC/21/03001** - This was considered between meetings to comply with the deadline.

There were **No Objections**.

2) The Old Forge, Church Street - Application for Listed Building Consent to remove existing external brickwork/ glazing/ doors to rear study and replace with lime rendered side walls and timber framed glazing/ doors - **DC/21/03047** - This was considered between meetings to comply with the deadline. There were **No Objections**.

3) Freshfields, Calais Street - Application for a single storey rear extension - **DC/21/03219**. There were **No Objections**.

4) Wynne Cottage, Swan Street - Application for lawful development certificate (existing) - **DC/21/03170**.

There was no evidence to contribute.

5) **Any other urgent planning matters:** The traffic survey is now live and the Community Buildings survey is to be mailed out. Preparation is underway in case the Sand Hill plans go back before the Planning Committee in August.